



To: 2017 Event Producers
From: United States Team Penning Association

Subject: 2017 Event Producer's Co-Sanctioning Application and Contract

Enclosed is the 2017 Event Producer's Application & Contract for a USTPA co-sanctioned event. Applications and contracts will be approved on a producer by producer basis.

All information on this Application & Contract form is necessary for the Sanctioning Committee to approve your event. **When completed, mail the document back to the USTPA National Office.**

Please note that Co-Sanctioning must be approved no later than 30 days prior to your proposed event.

USTPA rules have been designed to improve the images of Team Penning and Ranch Sorting, provide increased standardized flexibility to independent Event Producers as appropriate, and increase participation overall. You may call on your Regional Directors or the National Office for suggestions to help you produce the most successful event possible.

The following are standard USTPA Team Penning classes:

Quick Draw | Open Handicap | #13 | #11 | #11 Masters | #9 | #7 (w/5 cap) | #5 (w/3 cap) | Pro/"N" | Jr. Youth | Sr. Youth

The following are standard USTPA Ranch Sorting classes:

Open Handicap | #9 | #6 | #3 | Jr. Youth | Sr. Youth

Participation towards qualification for the World Championship at a Co-Sanctioned Show count as 50% of participation at a Sanctioned Show (i.e. you must participate in two Co-sanctioned shows to count as one Sanctioned show). No money for year-end awards will be counted from Co-sanctioned shows. All results will be reported on Excel spreadsheets. **The producer must collect and forward to USTPA \$200.00 (Two-Hundred Dollars) for each rider wanting to count that show towards World Championship qualification. A show that offers only Sorting classes will qualify a rider only for Sorting classes at the World Championship.** Likewise, a show that only offers Penning classes will qualify a rider only for Penning classes at the World Championship.

USTPA Rules are contained in the most recent Member Handbook, and can be found updated on www.USTPA.com.

You've Made a Good Choice Co-Sanctioning Your Event With USTPA!

- With USTPA, your event is governed by the most respected and proven rules in the sports of Team Penning and Ranch Sorting.
- With USTPA, ratings are assigned according to the rider's ability and effectiveness with their mount.

- You are provided a list of suspended persons from USTPA in order to keep you fully informed of individuals who have received a disciplinary action from the association or have a history of fiscal difficulty.
- USTPA rules provide you with an assigned Director-In-Charge. The Director-In-Charge takes the burden of interpreting the rules and handling competition disputes off the shoulders of the Event Producers, allowing them to focus on their productions.
- Limited entries in each sanctioned class (3 entries per rider per class), attracts more competitors and create larger shows.
- Advanced co-sanctioned show notices have been expanded to include which classes and special incentives, awards or added money you are offering. These expanded listings are free of charge in both *Flag'sUp!* and www.USTPA.com.
- Low-cost, very efficient advertising in either *Flag'sUp!* or www.USTPA.com has been proven more cost-effective than direct mail distribution of flyers. USTPA materials also get read. Show flyers posted to the USTPA web site have been downloaded more than 300 times each. With the addition of just one new rider to your event, you should recover the cost of the most expensive ad in *Flag'sUp!*
- In short, USTPA provides you, the Event Producer with a system of FAIR AND OBJECTIVE COMPETITION, with back office support to both promote and record your event. USTPA has gone to great lengths to provide you with great value.

Your first step should be to contact either one of your Regional Directors. If you have any other questions, please contact the USTPA National Office at 817-599-4455.

Please mail this completed contract to the National Office at 1951 Ft. Worth Hwy, #104, Weatherford, TX 76086. Thank you for working with USTPA.

Sincerely,

United States Team Penning Association

2017 Event Producers Co-Sanctioning Application and Contract

Date of Application: _____ Date Received by USTPA: _____ Date Approved: _____
Date added to calendar: _____ Date added to web site: _____

Section A. Event Application

1. **Event Date(s) Requested:** _____

2. **Event Name:** _____

3. **Total Added Money:** \$ _____ (circle one): Confirmed Estimated

4. **Event Facility** (e.g. Arena Name): _____

5. **Event Location** (City, State): _____

6. **USTPA Region:** (circle one) 1 2 3 4 5 6 7 8 9 10 11 12

7. **Co-Sanctioning:** Is this event or any part of this event to be co-sanctioned by any other association?
(Circle one) Yes No If yes, which Association? _____

8. **Sanctioning Type:** This application is for the following sanctioning (check all that apply):
 Team Penning-only sanctioning
 Team Penning & Sorting combined sanctioning
 Ranch Sorting-only sanctioning

9. Producer & Officials Information:

Producer Name* _____

Contact Name _____ Phone (____) _____

E-Mail Address _____ FAX (____) _____

Mailing Address _____

Show Secretary* _____ Phone (____) _____

Address _____

**Producer and Secretary must be in good standings and current members of the USTPA*

Section B. Co-Sanctioning Contract

This contract is by and between the United States Team Penning Association (USTPA) and

_____ (the "Event Producer"),

A \$200 Producer Fee is payable to the USTPA to host your Co-Sanction Event

Hereinafter defined as the "Parties". The Parties hereby agree as follows:

- All Co-Sanctioned events must be approved by USTPA no less than thirty days in advance of the show.**
- The Event Producer shall remit all fees and dues along with copies of excel spreadsheets of all participants to the USTPA National Office within seven (7) working days from the last day of the event. **Failure to comply will result in a fine of \$25 per day for results not received within 7 days after the last day of this show, and affect future show approvals. This will be strictly enforced.**
- USTPA Co-Sanctioning Fees:** The Event Producer shall remit to USTPA the appropriate fee of \$100.00 per rider in U.S. funds. This fee includes sanctioning fees, national finals fees, and regional finals fees. The Event Producer must remit for all USTPA riders participating in sanctioned classes in the acceptable format. **All funds will be forwarded to the USTPA office by the Event Producer or Show Secretary within seven (7) days from the last day of the event**, along with the Show Results as described in section 3 above. All fees and results must be turned in for show to count toward the rider's National Finals qualifications
- USTPA Producer MUST list on all advertisements all additional fees (i.e. USTPA fees). This description must include the actual fee's, not just a mention that there are additional fee's. All ads will be reviewed by USTPA and rejected if all fee descriptions are not list.***
- Show Secretaries must provide a receipt for new Competitor Members for membership fees received at their USTPA co-sanctioned show.
- Event Producers are responsible for maintaining their own records of competitor earnings and should be prepared to issue any necessary tax reporting forms to competitors by maintaining competitor information regarding Social Security numbers and mailing addresses. All winnings are subject to Internal Revenue Service rules and regulations pertaining to withholding of tax and the reporting of earnings is the responsibility of the event producer.
- The undersigned Event Producer operating a show under the Association's co-sanctioning shall be solely responsible for any and all liability and shall hold USTPA and its officers and directors harmless from any liability.
- USTPA will be provided a full list of all members including contact information if event producer is an association. USTPA will be provided a full list of competitors including contact information if event producer is not an association.

This contract in no way implies that USTPA, its employees, Officers, Director, or members can be held liable for any accidents and/or injuries. The USTPA is involved only to supply rules and regulations to the promoter. It is not entering into any joint venture or partnership with this or any other promoter.

This is to certify that the undersigned Event Producer agrees to abide by all guidelines, rules, and by-laws of the United States Team Penning Association.

Event Producer (print): _____

Contact Name (print): _____

Authorized Signature: _____

Date of Signature: _____



To be completed by USTPA:

Co-Sanctioning Approved: _____ Date Approved: _____

Approved By: _____ Title: _____

Date Producer Notified: _____ Approved Contract Mailed: _____



1951 Ft. Worth Hwy, Suite 104
Weatherford, Texas 76086
817-599-4455 | 817-599-4461 Fax

2017 Co-Sanction Fees Report – Team Penning & Ranch Sorting

Show Name: _____

Region: _____

Show Dates: _____

Producer: _____

Show Secretary: _____

MEMBER NAMES:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Co-Sanction Fees Due _____ **Regional Fees Due** _____ **National Fees Due** _____

_____ x \$50.00 = \$ _____

_____ x \$35.00 = \$ _____

_____ x \$15.00 = _____

JUDGES FEES/NEW MEMBERSHIPS/RENEWALS PAID AT SHOW \$ _____

Total Co-Sanction \$ _____

Total Region \$ _____

National Fees \$ _____

TOTAL DUE: \$ _____

X _____
PRODUCER

X _____
SHOW SECRETARY