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**March 31, 2014**

## **IMPORTANT INFORMATION REGARDING MEMBER RATINGS REVIEW**

In an effort to continue to improve the accuracy of our rider ratings, the Regional Rating Committees and National Rating Committee (NRC) of the USTPA will do a spring review of the ratings of active members in April. In addition, the NRC will review all rating appeals from current members.

**APPEALS:** Anyone requesting a review of their rating must submit an appeal of their rating in writing by April 16, 2014. Only appeals from USTPA members with current memberships will be reviewed by the NRC. Written appeals should include the riders name, current rating and reason for requesting a rating change. It is preferred that appeals are emailed or faxed to the USTPA office. Mailed appeals may be submitted but must reach the USTPA office by April 16, 2014. ALL APPEALS SHOULD INCLUDE A RETURN EMAIL ADDRESS - Results of rating appeals will be emailed to members by the end of April.

### **ALL APPEALS DUE TO USTPA OFFICE BY APRIL 16, 2014**

Email Appeals: Meredith@USTPA.com

Faxed Appeals: 817-599-4461

Mailed Appeals: USTPA, P.O. Box 1359, Weatherford, TX 76086